



COVID-19 Policies & Procedures

Updated as of June 14, 2021

*Policies are subject to change

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Welcome Back!

After over 18 months of planning, we're thrilled to reopen in-person programs and welcome back our beloved campers. Our reopening policies carefully consider guidance from the CDC, the New Jersey Department of Health, and the American Camp Association's Field Guide for Reopening Camps. Most importantly, our reopening policies were constructed by Happiness Is Camping's Medical Council, which consists of pediatric oncologists and nurses from the nation's top cancer hospitals. The successful implementation of these policies will largely depend on our staff, volunteers, and you, our campers and parents.

Although stringent, our multi-layered screening and testing policy provides us with the best opportunity to limit our camp population's potential exposure to COVID-19. All families will be required to screen campers for fever and COVID-19 symptoms daily for 14 days prior to arrival. All participants will be required to submit a negative PCR test taken within 72 hours prior to arrival. Families are asked to quarantine and create a "bubble" at home to the absolute best of their ability for 3 days prior to arrival. While at camp, all participants and staff will take a PCR test on the fourth day of each session to cover the incubation period.

Camp is going to look quite different this year. Campers and staff will wear masks at certain points and participate in activities as a cabin cohort. Some activities may not be offered depending on state guidelines. All activities and meal times will occur outside as often as possible to maximize airflow.

We've already made several significant improvements to our facility related to COVID-19. Fresh air intake vents have been added to all HVAC units, along with disinfectant UV lights. Several tents have been ordered to provide shade while we participate in outdoor activities. Two tents will cover our outdoor patio area so that we can eat most meals outside. Ample amounts of PPE have been ordered and our already extensive cleaning procedures will be even more robust.

This is going to take all of us. There's a chance that we will need to close camp if something happens. If a child tests positive, they will need to go home, and everyone in their cabin pod may have to leave too. Happiness Is Camping will strictly enforce these policies, but ultimately the success of this summer will depend on the actions of our families prior to arriving and the actions of our campers while attending. You are strongly encouraged to work with your child's primary care provider to determine if camp is a reasonably safe option for them.

This won't be easy, but we're ready. Happiness Is Camping has been deeply engaged with the American Camp Association during the pandemic and has been at the forefront of the Children's Oncology Camping Association's reopening efforts. Nobody knows for sure what this summer will bring, but we know one thing: the HIC Family is stronger than ever and will make it through together.

Introduction

This COVID-19 Policies and Procedures Manual has been drafted using guidelines from the New Jersey Department of Health, the CDC, and the American Camp Association's Field Guide for Camps. All staff, volunteers, participants, parents and guardians, are responsible for understanding and complying with the contents of this manual.

You are strongly encouraged to work with your child's primary care provider to determine if camp is a reasonably safe option for them.

The policies set forth by this manual are designed to prevent and mitigate a COVID-19 outbreak at Happiness Is Camping. We will strongly enforce these policies while simultaneously preserving camp's culture. This summer will look different, but all that matters is that we're in it together. **Remember, it will take all of us to have a successful summer.**

Camp Leadership

Medical Council

- Peter Cole, MD, Co-Medical Director, Division Chief for Pediatric Hematology/Oncology, Rutgers Cancer Institute of New Jersey
- Alexander Chou, MD, Co-Medical Director, Pediatric Hematology/Oncology, New York-Presbyterian/Weill Cornell Medical Center
- Richard Gorlick, MD, Medical Director Emeritus, H. Grant Taylor, M.D., W.W. Sutow, M.D., and Margaret P. Sullivan, M.D. Distinguished Chair in Pediatrics and Division Head, Department Chair, and Professor of Pediatrics, The University of Texas MD Anderson Cancer
- Paulette Kelly, MSN, APRN-BC, FNP, Nursing Director, PICU Nurse Leader, Memorial Sloan Kettering Cancer Center
- Julie McMahon, MSN, RN, CPNP-AC, CPON, Pediatric Surgical Team, Memorial Sloan Kettering Cancer Center
- Laura San Miguel, RN, PNP, Camp Nurse, Happiness Is Camping

Executive Leadership

- Laura San Miguel, Board President
- Richard Campbell, Executive Director, rich@happinessiscamping.org
- Ryan Campbell, Camp Director, ryan@happinessiscamping.org

COVID-19 Medical Advisor

- Richard Gorlick, MD

COVID-19 Contact

- Laura San Miguel, RN, PNP, Camp Nurse

Screening & Testing

At-Home Pre-Screening & Quarantining

All staff, volunteers, and participants are strongly urged to screen for COVID-19 symptoms daily for 14 days prior to attending. Staff, volunteers, and participants should log answers to the following questions daily:

- Temperature 100.4° or higher?
- Fever reducing medication administered?
- Symptoms (Fever, cough, shortness of breath, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea)?
- Household members with symptoms of fever, cough, shortness of breath?
- Have you travelled nationally or internationally in the past two weeks?
- Close contact with anyone diagnosed with COVID-19 in the past 14 days?

All staff, volunteers, and participants who answer “yes” to any of these questions within 14 days prior to arriving should contact camp at 908-362-6733 or email Ryan Campbell at ryan@happinessiscamping.org. Participants should consult the CDC when determining [when to stay home](#). Remember, safety is our top priority. Fully vaccinated persons should refer to the CDC’s guidance on [When You’ve Been Fully Vaccinated](#). **If you have any doubts at all, you should stay home.**

All staff, volunteers, participants, and family members are **highly** encouraged to quarantine at home as much as possible for 14 days prior to arrival. Limiting our exposure to COVID-19 is a responsibility our entire camp community shares and must take seriously.

Screening upon Arrival

A staff member will be stationed in the parking lot to screen all arrivals for fever and other symptoms of COVID-19. Any person with the following symptoms will not be permitted entry:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Testing

Happiness Is Camping’s Medical Council has recommended a rigorous testing schedule to limit our exposure to COVID-19.

Individual Testing

1. Family Camp: Each family member attending camp is **strongly recommended** to show proof of a negative PCR test taken within 72 hours prior to arrival. Tests should be taken on June 22 or 23 to allow 24 hours for test results. Negative tests can be shown to Camp's administration upon check-in or emailed to ryan@happinessiscamping.org.
2. Summer Camp: Each participant is **required** to show proof of a negative PCR test taken within 72 hours prior to arrival. For Session 1, tests should be taken on June 30 or July 1 to allow 24 hours for test results. For Session 2, tests should be taken on July 19 or July 20. Exceptions, while extremely rare, may be made by HIC's medical staff for vaccinated staff members only.
3. Post-Camp: Each person attending camp is strongly urged to take a PCR test within 3-5 days after arriving home from camp. Non-vaccinated persons are highly encouraged to stay home and quarantine for 7 days.

Diligent Urgent Care Testing

We are excited to partner with Diligent Urgent Care to provide our testing services. Diligent will run all tests through the individual's insurance. The CARES Act covers the cost of COVID testing and individuals should not be required to pay a deductible. Diligent applies for funding through the CARES Act for individuals on Medicaid so they should not be required to pay a deductible. Diligent will be hosting testing on the following schedule:

1. Summer Camp
 - a. **Upon arrival:** All staff, volunteers, and participants will be screened for fever and symptoms by Diligent representatives. Diligent will administer a rapid antigen test and the results will be shared with Camp immediately.
 - b. **Day 4 of each session:** All staff, volunteers, and participants will be screened for fever and symptoms by Diligent representatives. Diligent will administer a PCR test and the results will be shared with Camp within 72 hours.
2. Family Camp
 - a. **Upon arrival:** All participants and staff will be screened for fever and symptoms by Diligent representatives. Diligent will administer a rapid antigen test and the results will be shared with Camp immediately.

Daily Screening

Parents are the "front line" for assessing illness in their child(ren) prior to camp and at Family Camp. Bunk counselors are the "front line" for assessing illness in their campers at Summer Camp.

1. Summer Camp
 - a. All staff, volunteers, and participants will be screened for fever and symptoms by their cabin counselor or Camp's Medical Staff.
 - b. Campers should immediately report any symptoms to their counselor.
 - c. The Camp Nurse should be notified immediately of any flagged individuals.
 - d. Screening must be done discretely and the sharing of results must remain between interested parties only, including the participant, screener, medical staff, and administrative staff.
 - e. Screening will include temperature checks and symptoms of COVID-19, including fever, cough, shortness of breath/difficulty of breathing, fatigue, muscle or body aches,

headache, new loss of smell or taste, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea.

- f. Counselors will fill out a daily screening log for each camper. Logs must be submitted to the Camp Nurse at breakfast.
2. Family Camp
 - a. All staff will be screened for fever and symptoms by the Camp Director and/or Head Counselors. Each family is responsible for screening all members of their party each morning.
 - b. The Camp Nurse should be notified immediately of any flagged individuals.
 - c. The sharing of results must remain between interested parties only, including the participant, screener, medical staff, and administrative staff.
 - d. Parents should monitor their family members for symptoms of Covid-19 daily and notify the director immediately if anyone has symptoms.

Vaccinations

All staff and volunteers are required to be vaccinated, with medical exceptions. HIC recommends that participants and their families/household members be fully vaccinated, when possible.

Staff Off-Duty Expectations

Staff are not permitted to leave camp between sessions, unless with Camp Director's permission. In the circumstance of off-site travel, staff should minimize contact with individuals outside their household. Staff must avoid congregating in large crowds or participating in high-risk behavior, including but not limited to, parties, festivals, concerts, inside gatherings with multiple households, etc. Staff who are found to be noncompliant may be refused reentry into camp.

All staff are required to screen upon returning. Staff will take a rapid antigen test at the start of each session.

Operational Control Strategies

Happiness Is Camping plans on using several CDC and ACA-recommended "Non-Pharmaceuticals Interventions" (NPI's) to prevent and mitigate infections. The following represents camp's operational procedures related to COVID-19.

Arrival

Arrival times will be staggered to avoid large groups from congregating in one location. Participants and families will receive their drop off time prior to arriving. Drop off times will be strictly enforced. Early arrivals will not be admitted, and late arrivals may be required to wait.

Family members will not be permitted to leave the parking lot and enter the main campus, even for restrooms. We advise all families to use the restroom prior to arrival. Families will unload the car while the participant visits the parking lot pavilion for rapid testing. Once a negative result is given, the participant will meet with Camp's Medical Staff for general health screening. Families may speak with Camp's Medical Staff regarding their camper. After screening, the participant's counselor may help bring their bags to the cabin. To reiterate, only registered participants will be allowed into the main campus.

Non-Pharmaceutical Interventions

The following NPI's will be implemented:

Limited Capacity

Some beds have been removed from cabins to allow for proper distancing.

Face Coverings

1. Staff

- a. Unvaccinated staff are required to wear face coverings at all times indoors except when not practicable, such as when eating or drinking, swimming, or sleeping.
- b. Unvaccinated staff are highly encouraged to wear a mask outdoors in crowded outdoor settings or during activities that involve sustained close contact with other people who are not fully vaccinated.
- c. Vaccinated staff are not required to wear masks when outdoors.
- d. All staff are required to wear masks when in indoor common areas, except when eating or drinking.
- e. Designated floaters should wear masks when leading specialized activities that involve sustained close contact with other people, including ropes and archery.
- f. Medical staff should wear appropriate PPE while providing treatment. Medical staff are highly encouraged to wear full PPE (masks, gloves, robes, etc.) when providing cancer-specific care.
- g. Camp will provide staff with masks, although it is recommended that all staff also bring their own.
- h. Staff should refrain from touching their mask and should wash hands whenever they do so.
- i. Masks should remain clean and dry. Soiled masks must be removed and thrown out. Staff should wash their hands and use a clean mask.

2. Campers

- a. It is understood that face coverings may be challenging for campers, especially younger campers, in an all-day setting.
- b. Outdoor settings: Campers are not required to wear face coverings when in the sole presence of their cabin cohort. All campers are required to wear face coverings when physical distance of 6 feet between cabin cohorts is difficult to maintain.
- c. Indoors: All campers are required to wear face coverings while in common areas, except when eating or drinking.
- d. Campers should wear face coverings while participating in activities led by designated floaters during times of sustained close contact (i.e. ropes, archery).
- e. Campers in cohorts are not required to wear masks while in assigned sleeping quarters and among bunkmates/cohort.
- f. Masks must be worn whenever physical distancing of 6 feet between cohorts is difficult to maintain.
- g. Masks should be used as described above unless (1) doing so is impracticable, such as when a camper is eating or drinking or (2) while the individual is in water.
- h. Campers should refrain from touching their mask and should wash and/or sanitize their hands whenever they do so.

- i. Masks should remain clean and dry. Soiled masks must be removed and thrown out. Campers should wash their hands and use a clean mask.
- j. Camp will provide face coverings. However, campers are strongly encouraged to bring their own.

Cohorting & Physical Distancing

To reduce exposure and limit the amount of people who would need to isolate/quarantine in the event of a positive case, all staff, volunteers, and campers will participate in cabin cohorts.

- Campers will participate in activities, eat, and sleep as cabin cohorts. Cohorts will never be larger than 20 campers.
- Groups will, to the maximum extent possible, include the same children and staff each day.
- Unvaccinated staff will not be permitted to move between groups.
- Physical distancing of 6 feet will be required between cohorts, and there is to be absolutely no mixing between cohorts.
- The mixing of staff will be limited to designated floaters. Designated floaters should wear masks when leading specialized activities that involve sustained close contact with other people, including ropes and archery. Campers should wear face coverings while participating in activities led by designated floaters during times of sustained close contact (i.e. ropes, archery).

Indoor/Housing Requirements

Face coverings are required in all indoor common areas and physical distancing is required between cohorts, when possible. Doors and/or windows should remain open when feasible. Building capacity is limited. Public restrooms will be limited to pool restrooms, and participants must use the restroom in their cabin.

Cabin Procedures

The following guidelines will be used in each cabin:

Bunk Area:

- Cabin access should be restricted to individuals residing in that cabin and a roster of cabin members will be maintained to assist with contact tracing. Exceptions may be made for vaccinated floaters/medical staff.
- Cabins should be cleaned and disinfected daily, or as needed.
- Campers sleep head-to-toe. Beds should be at least 6 feet apart, where applicable. For bunk beds, the head of the camper in the top bunk will be opposite the position of the camper in the bottom bunk.
- Windows should remain open, weather permitting, and child-safe fans should be used.
- Campers are not required to mask while in their assigned sleeping quarters and among bunkmates/cohort.
- Campers should keep belongings organized and separated from other campers' belongings in their own suitcase

Restrooms:

- Staff should enforce a staggered bathing schedule and limit the number of people using the facilities at once.
- Campers and staff are not permitted to store items in restroom.
- Campers and staff are discouraged from placing toothbrushes or other toiletries directly on counter surfaces.

Activities

Happiness Is Camping plans to offer its wide array of traditional camp activities. However, some activities may not be available. Activities will be held outside as much as possible. Tents will be provided to offer shade.

Risk Assessment of Activities

The following represents a risk assessment chart of camp activities, as established by the [Organized Sports Guidance and applicable Executive Orders](#):

- High Risk: Group Dance (Permissible indoors and outdoors)
- Medium Risk: Hockey, multi-person kayaking/canoeing, running in a close group, volleyball, soccer, basketball, whiffle ball (Permissible indoors and outdoors)
- Low Risk: Archery, individual running events, individual rowing, tennis/pickleball, disc golf (Permissible indoors and outdoors)

Sports

- Cohorts must remain 6 feet apart when possible.
- Participants should have their own equipment, whenever possible. Shared equipment must be cleaned and disinfected after use by a cohort.
- When indoors, gym doors should remain open (weather permitting) and fans should be used.
- Person-to-person contact should be limited.
- All equipment should be cleaned and disinfected following use.
- Participants will take increased breaks and hydration will be encouraged throughout the day.
- Campers and Staff will be educated on sports etiquette involving social distancing and hygiene (e.g., no spitting, handshakes, etc.)
- Cabins should be assigned equipment, when possible

Aquatics

- The Pool Director will ensure that lounge chairs, umbrellas, towels, and other equipment provided by the facility for shared use will be available to one individual or assigned group at a time, and that the equipment is cleaned and disinfected after use pursuant to the procedures required herein.
- Groups are responsible for cleaning/disinfecting their area, chairs, and equipment after each use.
- Free swim times will be physically distanced by cabin cohorts. Physical distancing between cohorts is always required in and out of the pool.

- Pool times will be staggered to limit occupancy.
- The sharing of equipment should be limited. All equipment must be cleaned and sanitized between each use.
- Pool restrooms will be open for emergency use only. Campers and staff are highly discouraged from using these restrooms.
 - Foot coverings must be worn.
 - Occupancy is limited to one person.
- Frequently touched areas should be cleaned and disinfected between each group.
- Campers are required to change in cabins and not in public restrooms.
- Lifejackets should be designated to individuals for the duration of a session, when possible, and cleaned and disinfected after use.
- Masks are not required to be worn when in the pool.
- Boats and equipment should be cleaned and disinfected between each use.

Food Service

Meals will be served and consumed outdoors, weather permitting. In the event of inclement weather, meal times will be staggered and diners will eat in the Dining Hall Extension with the windows open. Cohorts will remain intact. Staff must wear face coverings and gloves while serving.

Hygiene and Sanitation

- Surfaces will be cleaned and sanitized between each meal service, pursuant to the protocols outlined by the EPA.
- Self-service food such as buffets and salad bars are prohibited.
 - Self-service food is permitted where all food is packaged (i.e. in individual wrapping or plastic containers)
 - Buffet stations will be kept behind plexiglass or a similar barrier
- Proper hand washing before and after meals is required by everyone.
- Per NJ Department of Health recommendations, disposable food service items (utensils, dishes) will be used.

Meal Operational Procedures

- Capacity of the dining hall extension will be reduced.
- Diners should be assigned seats for the duration of camp.
- Diners are prohibited from filling personal water bottles in the dining hall.
- Camp will provide condiment packets instead of communal dispensers.
- Each cabin unit will be provided with its own beverage dispensers.
- Pitchers must be refilled by staff to avoid cross-contamination.
- Kitchen staff are required to use utensils when serving instead of gloved hands.
- Diners are encouraged to use utensils as often as possible.
- Condiments will be served in single-use personal containers.

Departure

Pick-up times will be staggered to avoid large groups from congregating in one location. Participants and families will receive their pick-up time a week prior to arriving. Pick-up times will be strictly enforced.

Family members will not be permitted to leave the parking lot and enter the main campus, even for restrooms. We advise all families to use the restroom prior to arrival. Parents/guardians will sign their participant out with the Camp Director. Camp's Medical Staff will return any meds. Participants will bring their luggage to the parking lot.

All participants, staff, and volunteers should not have contact with [anyone considered vulnerable](#) under CDC guidelines until they have been symptom free for 14 days or test negative.

Note: Participants may leave anytime during the session (however, we strongly recommend they stay the entirety of the session). Once participants leave, they may not return that session.

Transportation Services

Happiness Is Camping does not provide transportation to campers, except in extreme emergencies. If transportation is used, the following guidelines must be followed:

- Face coverings must be worn by all onboard transport vehicles except for (1) those with medical necessities which prohibit the use and (2) children aged 2 and under.
- Windows should remain open, if safe to do so and except during inclement weather.
- Vehicles must be cleaned and disinfected between uses and the activity must be documented.

Facilities & Cleaning Procedures

Ventilation

- All indoor facilities will have adequate ventilation, including operational heating, ventilation and air conditioning ("HVAC") systems where appropriate. All HVAC units have been inspected and evaluated and are routinely maintained.
- HVAC units have a fresh air component and MERV filters with at least a rating of 11. MERV 13 filters will be used where possible. Filters for HVAC units will be maintained and changed according to manufacturer recommendations.
- All air ducts located around camp have been professionally cleaned prior to the start of the season.
- HVAC units will be run for at least two hours before and after the facility is occupied.
- Windows and doors will remain open to allow for additional airflow where appropriate. Supplementary fans will be placed in each cabin and meeting space to promote air circulation.

Indoor/Outdoor Considerations

Activities and meals will be held outdoors as often as possible, weather permitting. Physical distancing must be maintained between cohorts while indoors and masks must be worn at all times when in indoor common areas. Tents and covers will be available for most activities held outdoors.

In the event of inclement weather:

- Activities may move indoors, but physical distancing between cohorts must remain.
- Masks must be always worn by everyone while in indoor common areas.

- Indoor areas will remain properly ventilated and multiple buildings will be used simultaneously to allow for physical distancing.

Cleaning/Disinfecting Procedures

Gloves should be worn while cleaning.

- **Cabins:** Each cabin should be cleaned daily, or as needed. Special attention will be given to high touch areas including doorknobs, light switches, bed rails and ladders, tables, gaming equipment, remotes, televisions, counters, toilets, faucets, showers, and sinks.
- **Restrooms:** High touch surfaces in cabin restrooms (sinks, faucets, knobs, showers) will be cleaned and disinfected daily, or as needed. Public restrooms (i.e. pool restrooms) should be cleaned daily, or as needed. The cleaning and disinfecting of bathrooms must be logged and documented.
- **Communal spaces:** Cleaning of communal spaces should occur daily, or as needed. Cleaning and disinfecting of communal spaces should occur between each group, when possible. Each cabin is responsible for disinfecting the space before leaving.
- **Dining Areas:** Dining areas, including but not limited to tables, benches, juice containers, and serving areas, should be disinfected after each meal.
- **High touch surfaces:** Cleaning and disinfecting of frequently touched surfaces and common spaces should occur daily, or as needed. Examples include tables, drinking fountains, door handles, hand railings, light switches, countertops, cabinet handles, desks, phones, keyboards, toilets, faucets, and sinks.
- **Outdoor areas:** High-touch surfaces made of plastic or metal, such as grab bars, play structures, and railings, should be cleaned daily. Playground and sports equipment should be cleaned and disinfected between each cohort use.
- **Shared items:** The use of shared items should be limited. Campers and staff should be assigned items to limit sharing, when possible. Shared items should be cleaned and disinfected between uses by cohorts.
- **Miscellaneous Cleaning:** Keyboards, laptops, and electronic equipment should be cleaned daily and should not be shared.

Water Systems

All water systems and features are regularly inspected to minimize the risk of Legionnaires' disease and other water-borne diseases.

Deep Cleaning Procedures after Positive Case

In accordance with [CDC guidelines](#), the following procedure for deep cleaning should be used before reopening due to the identification of positive case(s) as recommended by CDC:

- Surfaces and objects that are not frequently touched should be cleaned with soap and water. High touch areas (light switches, doorknobs, tables, counters, etc.) should be cleaned with soap and water, then disinfected using an EPA-approved disinfectant.
- Outdoor areas should undergo routine cleaning and hard surfaces and frequently touched areas (playground equipment, tables, etc.) should be cleaned and disinfected.

- The following list includes, but is not limited to, examples of frequently touched areas: tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, and faucets and sinks.
- Soft and porous surfaces, such as rugs and seating areas, should be disinfected using EPA products approved for disinfection of soft and porous surfaces
- Staff should wear face coverings and gloves while cleaning and disinfecting
- If less than 24 hours have passed since the person who is sick or diagnosed with COVID-19 has been in the space, clean and disinfect the space.
- If more than 24 hours have passed since the person who is sick or diagnosed with COVID-19 has been in the space, cleaning is enough. You may choose to also disinfect depending on certain conditions or everyday practices required by your facility.
- If more than 3 days have passed since the person who is sick or diagnosed with COVID-19 has been in the space, no additional cleaning (beyond regular cleaning practices) is needed.

Addressing Positive Cases

If Happiness Is Camping becomes aware that an individual tests positive for COVID-19, the camp will immediately notify the [Department of Health-Youth Camp Safety Project](#), local health officials, staff and families of campers that a confirmed case while maintaining confidentiality. The following policy will be implemented to prepare for when someone tests positive for COVID-19:

Symptomatic Persons

- An isolation space will be established in the Health Center and/or select rooms in Main Lodge. An adequate amount of PPE will be available, accessible, and provided for including, but not limited to, face coverings, face shield, disposable gloves, and gowns.
- A roster of staff and campers will be maintained for each cohort/activity to assist in contact tracing.
- Medical Staff will regularly monitor and surveil symptomatic campers and staff while in isolation.
- An ill person will be immediately isolated from the well people until the ill person can leave camp. Medical Staff attending to the ill camper and the camper will wear a face covering and physical distancing will be maintained within the care area.
- An ill person will take a rapid antigen test provided by Camp's medical staff.
- International staff members will follow the steps listed above.
- Local staff members/volunteers showing symptoms will be sent home and advised to follow [What To Do If You Are Sick](#).

Addressing a Positive Case

- Camp will immediately notify the [Department of Health-Youth Camp Safety Project](#) and the Warren County Health Department of those who test positive.
- The parents/guardian of a sick child will be notified and required to take the child home. Parents should follow the [care of someone sick with COVID-19](#).
- If emergency transportation is required, Camp will advise the dispatcher or receiving health care facility that the person may have COVID-19.

- In conjunction with the Warren County Health Department, staff will help camp administration in identifying close contacts of positive COVID-19 cases. CDC defines close contact as interactions within 6 feet for more than 15 minutes. Contact tracing will be conducted using records of groups/cohorts and assigned staff.
- Areas used by a sick person will be closed off and these areas will not be used until after cleaning and disinfecting them (for outdoor areas, this includes surfaces or shared objects in the area, if applicable). To reduce the risk of exposure, Camp will wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, Camp will wait as long as possible. Cleaning and disinfection products will be safely and correctly used and stored securely away from children.
- Close contacts will be quarantined. Medical staff will monitor for symptoms. Close contacts will be retested. Any participants contact traced will be sent home immediately. Vaccinated asymptomatic staff will be assessed and may stay in an altered role.

Re-admittance

A staff member, volunteer, or participant sent home because of a positive case will not be permitted to return during that session. If staff member, volunteer, or participant would like to return the following session, the following procedures will be followed in accordance with the [NJCDs COVID-19 Youth Camp Guidance](#):

Individuals who have symptoms of COVID-19 AND <ul style="list-style-type: none"> • have tested positive (by PCR, rapid molecular or antigen testing) OR • have not been tested (i.e. monitoring for symptoms at home) should stay home and away from others until: 	At least 10 days have passed since their symptoms first appeared AND <ul style="list-style-type: none"> • They have had no fever for at least 24 hours (one full day without the use of medicine that reduces fever) AND • Symptoms have improved (e.g. cough, shortness of breath)
Individuals who have NO symptoms and have tested positive should stay home and away from others until:	<ul style="list-style-type: none"> • 10 days have passed from the collection date of their positive COVID-19 diagnostic test AND they have not developed symptoms.
Individuals who have symptoms and have tested negative should stay home and away from others until:	<ul style="list-style-type: none"> • 24 hours after their fever has ended without the use of fever reducing medications and other symptoms improve
Individuals who are identified as a close contact* of a confirmed case should:	<ul style="list-style-type: none"> • Self-quarantine and monitor for symptoms for 14 days from the last date of exposure with the person, even if contact tested negative.

***Close contact is defined as being within 6 feet for at least a period of 10 minutes**

- Close contacts and/or sick staff members or campers will not return to camp until they have met CDC’s criteria to discontinue home isolation.
- All participants, staff, and volunteers should not have contact with anyone considered vulnerable under CDC guidelines until they have been symptom free for 14 days or test negative.

Closing Camp Due to Positive Cases

- Local health officials, in consultation with CDC epidemiologists, will provide direction if a camp closure is warranted following the identification of positive case(s) at camp.
- The duration may be dependent on several factors, which will be communicated by the local health official. Factors may include staffing levels, outbreak levels in the community and the number of close contacts the camper had.
- Notification of a recommended closure is required within 24 hours at <mailto:youthcamps@doh.nj.gov>.
- Staff and children are discouraged from attending another facility if the camp is closed.
- Physical distancing will continue to be enforced if evacuation is necessary.
- CDS guidance on [reopening after a closure](#) will be followed.

Communication Strategies

Pre-Camp

The camp's leadership council (including the Camp Nurse, Executive Director, and Camp Director) is the primary contact for campers, staff, and families. The Executive Director will inform local public health authorities about camp's planned schedule. The leadership council will distribute information related to COVID-19 policies and procedures to campers, staff, and families.

Parents/legal guardians of higher-risk campers are recommended to consult their child's medical provider to assess their risk and determine if attendance is acceptable. Parents and campers are highly recommended to quarantine as much as possible for two weeks prior to attending camp.

Staff will be provided with training and educational material:

- The camp administration's responsibilities as they relate to COVID-19
- Workplace controls, including the use of PPE
- Their individual roles and responsibilities as they relate to COVID-19

During Camp

Trainings and demonstrations will be held covering behaviors and precautions campers and staff should abide by to prevent the spread of COVID-19:

- How and when to effectively wash and sanitize hands
- How to practice physical distancing in various settings (cafeteria, classrooms, cabins, etc.)
- Which symptoms to look out for and when to report them and to whom
- When to stay home
- Coughing etiquette

In the Event of a Confirmed or Suspected Case

If Happiness Is Camping becomes aware that an individual tests positive for COVID-19, the camp will immediately notify the Department of Health-Youth Camp Project, local health officials, staff and families of a confirmed case while maintaining confidentiality. The Medical Staff will begin contact

tracing in coordination with appropriate local and state health resources. Parents of any children with potential contact with a suspected or confirmed case will be contacted immediately. Finally, an email will be sent to all parents of a participant notifying them of a confirmed case.

Vendor Communication

Vendors will be informed of Camp's COVID-19 protocols. Access should be restricted and the frequency of deliveries should be minimized as much as possible. Vendors will be required to:

- Maintain physical distancing between themselves and campers and staff
- Wear appropriate PPE (a face mask and gloves)
- Avoid deliveries if they have symptoms associated with COVID-19

Staff and Camper Training

In accordance with N.J.S.A. 26:12-1, all staff are required to attend a preseason staff orientation meeting the requirements of N.J.A.C. 8:25-3.2(d). All staff are highly encouraged to get vaccinated. All staff are required to be fully vaccinated by their arrival date, unless medically exempt. Outdoor training sessions should be encouraged to promote airflow. Unvaccinated staff are required to wear face coverings indoors during training. Unvaccinated staff are highly encouraged to wear a mask outdoors in crowded outdoor settings or during activities that involve sustained close contact with other people who are not fully vaccinated. Physical distancing is encouraged when inside in close proximity for prolonged periods of time.

All staff are required to earn an American Red Cross Certification in CPR/First Aid and Blood Borne Pathogens. Staff will also be updated on the basic principles of infection control, handwashing practices, personal protective equipment (PPE), and COVID-19 signs and symptoms.

The Camp Director will access and review the CDC's [Youth Camp Programs and Camp Readiness and Planning Tool](#).

Health Director Responsibilities

COVID-19 Contact Person: Laura San Miguel, RN, PNP, Camp Nurse
laurasanmiguel@me.com, 908-362-6733

The Health Director will be knowledgeable about COVID-19 signs and symptoms and will be familiar with the following training resources:

1. Training Resources
 - a. New Jersey Department of Health Communicable Disease Service (CDS) [COVID-19 Youth Camp Guidance](#)
 - b. [Contact Tracing Awareness Training](#)
 - c. [Infection Control Resources Document](#)
 - d. Centers for Disease Control (CDC) [Suggestions for Youth and Summer Camps](#)
2. Monitor the [COVID-19 Activity Report](#) at least weekly.

Camper Training

The following training must be conducted on the first day of each session. Cabin counselors are required to conduct this training with every camper in their bunk/cohort:

1. Wearing Face Coverings
 - i. Wear your mask whenever in indoor common areas, except when eating or drinking
 - ii. Wear mask outside whenever you're within 6 feet of campers outside your cohort.
 - iii. Wear your mask when receiving medical treatment.
 - iv. Never wear your mask in the pool
 - v. Try your hardest not to touch your mask. If you do, you should wash your hands right away
 - vi. Keep your mask clean and dry. Remove any dirty masks and throw them in the garbage. Wash your hands and put on a clean mask
2. Physical Distancing & Cohorting
 - a. Think of your cohort like your family. You don't have to physically distance with anyone from your cohort
 - b. Always stay 6 feet or more from any campers outside your cohort, even siblings that are in another cabin.
 - c. Try to stay 6 feet away from any other cabin counselors.
3. How to Wash Your Hands
 - 1) Wet your hands with clean, running water. Turn off the tap and apply soap.
 - 2) Lather your hands by running them together with the soap. Make sure to lather the back of your hands, between your fingers, and under your nails.
 - 3) Scrub your hands for at least 20 seconds (about the time it takes to sing the "Happy Birthday" song twice.)
 - 4) Rinse your hands well under clean, running water.
 - 5) Dry your hands using a clean towel or an air dryer.
4. When to Wash Your Hands
 - a. Before eating food
 - b. Upon entering your cabin
 - c. After being in contact with someone who may have been sick
 - d. After touching frequently touched surface (railings, doorknobs, counters, etc.)
 - e. After using the restroom
 - f. After using common items, such as sports equipment, computer keyboards and mice, craft supplies, etc.
 - g. After coughing, sneezing, or blowing your nose
 - h. After touching your mask
5. Other Healthy Practices
 - a. Everyone should cover their nose and mouth with a tissue when they cough or sneeze.
 - b. Immediately throw away the tissue and wash your hands for at least 20 seconds.
 - c. If a tissue is not available, sneeze or cough into your elbow, not your hands.
6. Telling Us When You're Sick
 - a. Immediately tell your counselor or a doctor/nurse if you feel sick
 - b. Symptoms of COVID-19 are

- i. fever, cough, shortness of breath/difficulty of breathing, fatigue, muscle or body aches, headache, new loss of smell or taste, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea.
- c. Your counselor will screen you for these symptoms each morning. It's important to tell the truth

Handwashing Training

Cabin counselors will teach their campers proper hand hygiene upon arrival, including when and how to wash hands. Family Camp attendees will be provided with a document outlining hand hygiene practices upon arrival. The Camp Director will also provide training to all families.

When to Wash Hands

- Before eating food
- Upon entering your cabin
- After being in contact with someone who may have been sick
- After touching frequently touched surface (railings, doorknobs, counters, etc.)
- After using the restroom
- After using common items, such as sports equipment, computer keyboards and mice, craft supplies, etc.
- After coughing, sneezing, or blowing your nose

How to Wash Hands

- 1) Wet your hands with clean, running water. Turn off the tap and apply soap.
- 2) Lather your hands by running them together with the soap. Make sure to lather the back of your hands, between your fingers, and under your nails.
- 3) Scrub your hands for at least 20 seconds (about the time it takes to sing the "Happy Birthday" song twice.)
- 4) Rinse your hands well under clean, running water.
- 5) Dry your hands using a clean towel or an air dryer.

Healthy Hygiene Practices

Everyone should cover their nose and mouth with a tissue when they cough or sneeze. Immediately throw away the tissue and wash your hands for at least 20 seconds. If a tissue is not available, sneeze or cough into your elbow, not your hands.

COVID-19 Informed Consent

We have taken enhanced health and safety measures—for our families, our campers, and our staff members. All participants and family members must follow all instructions while at Happiness Is Camping.

I understand that the novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. I further understand that COVID-19 is extremely contagious and is believed to spread by person-to-person contact. I recognize that Happiness Is Camping and all its staff are closely monitoring this situation and have put in place reasonable preventative measures aimed to reduce the

spread of COVID-19. However, given the nature of the virus, I understand there is an inherent risk of me, my child(ren), and/or my family becoming infected with COVID-19 by virtue of attending camp. I hereby acknowledge and assume the risk of me, my child(ren), and/or my family becoming infected with COVID-19 through my and/or my child(ren)'s participation at camp.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, people with cancer and other underlying medical conditions are especially vulnerable.